

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SYRACUSE CITY SCHOOL DISTRICT AND
SYRACUSE TEACHERS ASSOCIATION**

Unit 10 COVID-19 Shutdown and Work Agreement

This Memorandum of Agreement is hereby made and entered into by and between Syracuse City School District (hereinafter referred to as the "District") and the Syracuse Association of Teachers (hereinafter referred to collectively as the "Association").

WHEREAS, the Association represents employees in Unit 10 Health & Social Services Employees; and

WHEREAS, the government has ordered the closure of all schools within the county to help curtail the spread of the COVID-19; and

WHEREAS, Unit 10 health & social service professionals provide necessary health benefits to the students of Syracuse, to achieve a continuity of health care;

WHEREAS, the Parties also wish to establish other conditions of employment that will best ensure that students, families, and staff are supported during the school closures.

NOW, THEREFORE, the Parties stipulate and agree as follows:

1. The District and the Association shall partner to provide a continuity of health care and minimum standard of care for at-risk students throughout any school closure during regularly scheduled school days.
2. Unit 10 members shall maintain a frequency of contacts with at-risk students under their care. At-risk students are defined as students on daily medications, students with PRN respiratory medication, immunocompromised students, and students regularly supervised by health attendants. Members shall attempt and log two attempts per student/family per school week. The District shall provide a standard form for the tracking of these contacts. In the event a parent declines continued contact, the member shall log that contact and comply with that request.
3. Unit 10 members shall check and respond to emails twice per regularly scheduled school day during any school closure.
4. Unit 10 members who work with students in need of intense physical health services shall coordinate with supervisors and team members to contact students and families. Health aides and nurses will collaborate as needed.
5. This agreement shall be limited to the current school closure for the COVID-19 outbreak. It shall expire upon the full re-opening of the Syracuse City School District.
6. Unit 10 members shall not be required to disclose personal phone numbers. Nurses may use *67 so that their number is listed as confidential. For example, if calling a student at 315-111-1111, nurses should dial *67-315-111-1111. If nurses incur costs for these

phone calls, they may submit itemized billing for reimbursement to the payroll department per the normal procedure.

Due to the changing nature of the COVID-19, the parties agree to continue communicating and negotiating based on the needs of our community. The parties acknowledge and understand that the District and its employees will be obligated to meet any minimum requirements of law, guidance, or regulations from the New York State Department of Education or New York State. The parties may reconvene to negotiate terms and conditions beyond those required.

This memorandum shall be fully executed and take effect as of the last date of approval as completed by the parties below.



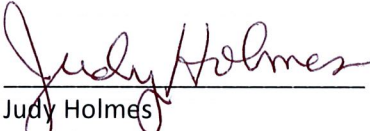
Jaime Alicea
Superintendent of Schools
Syracuse City School District

3/14/20
Date



William Scott
President
Syracuse Teachers Association

3/17/20
Date



Judy Holmes
President, Unit 10
Syracuse Teachers Association

3/17/20
Date